



**Portable Ladder Safety  
 Self-Audit Checklist**

Building \_\_\_\_\_ Room \_\_\_\_\_ Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Audit Performed by \_\_\_\_\_

	Y	N	NA	COMMENTS
<b>A. General Safety for Portable Ladders</b>				
1. Inspected at regular, frequent intervals				
2. Maintained free from oil, grease, or slippery materials				
3. Set up at proper angle during use				
4. Defective ladders withdrawn from service				
5. Used only for intended purpose				
6. Placed as to prevent slipping, or lashed or held in position				
7. Doors locked or guarded prior to placing ladder in front of them				
8. Placed only on stable bases				
<b>B. Portable Wooden Ladders</b>				
1. Free from sharp edges, splinters, visible defects				
2. Step ladders do not exceed 20 feet in length				
3. Single-section ladders do not exceed 30 feet in length				
4. Two-section ladders do not exceed 60 feet in length				

	Y	N	NA	COMMENTS
<b>C. Portable Metal Ladders</b>				
1. Use for work on exposed electrical conductors prohibited				
2. Step ladders do not exceed 20 feet in length				
3. Single-section ladders do not exceed 30 feet in length				
4. Two-section ladders do not exceed 48 feet in length				
5. Ladders with more than two sections do not exceed 60 feet in length				
<b>D. Training</b>				
1. Workers trained in proper use of and hazards related to ladders				
2. Electrical Safety-Related Work Practices training provided, when necessary				